The purpose of this Informational Bulletin is to officially announce the availability of 20 new California Department of Corrections' (CDC), Institutions Division, Case Records Services forms. These forms are among a series of calculation worksheets used by Correctional Case Records (CCR) staff to calculate inmate release dates, maximum release dates, minimum eligible parole dates, and controlling discharge dates based upon applicable sentencing and credit laws.

Effective upon receipt of this bulletin, these forms may be ordered from Prison Industry Authority on a CDC Form 1853. These forms will be printed on 8 ½" X 11", white bond paper in quantities of 500 sheets or more.

- **CDC Form 1897 (04/00), Calculation Worksheet for Maximum Adjusted Release Date.** This form is used by CCR staff to calculate the statutory maximum release date for determinate (DSL) commitments.

- **CDC Form 1897A (04/00), Calculation Worksheet for Penal Code (PC) Section 2931.** This form is used by CCR staff to calculate the Earliest Possible Release Date (EPRD) for inmates serving terms for DSL offenses which occurred prior to January 1, 1983 and who did not sign a PC Section 2934 waiver.

- **CDC Form 1897B (04/00), Calculation Worksheet for Vested Credits Per PC Section 2934.** This form is used by CCR staff to calculate vested credits for inmates with DSL offenses occurring prior to January 1, 1983, who have signed a PC Section 2934 waiver and will be earning worktime credits per PC Section 2933.

- **CDC Form 1897C (04/00), Calculation Worksheet for PC Section 2933 (Work Incentive) - Not Vested.** This form is used by CCR staff to calculate the EPRD for reception center inmates serving a DSL term with: a) nonviolent offenses occurring on or after January 1, 1983; b) violent offenses occurring between January 1, 1983 and September 21, 1994; c) for inmates whose offense(s) occurred prior to January 1, 1983 and have signed a PC Section 2934 waiver.

- **CDC Form 1897D (04/00), Calculation Worksheet for PC Section 2933 (Work Incentive).** This form is used by CCR staff to calculate the EPRD for inmates serving a DSL term with: a) nonviolent offenses occurring on or after January 1, 1983; b) violent offenses occurring between January 1, 1983 and September 21, 1994; c) for inmates whose offense(s) occurred prior to January 1, 1983 and have signed a PC Section 2934 waiver.

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- **CDC Form 1897E (04/00), Calculation Worksheet for PC Section 667(e) and PC Section 2933.1.** This form is used by CCR staff to calculate the EPRD for inmates sentenced to a DSL term as a second-strike offender (PC Sections 667(e) or 1170.12) and violent offenders whose offense date is on or after September 21, 1994 per PC Section 2933.1 and *People vs. Ramos (1996) 50 Cal.App.4th 810*.

- **CDC Form 1897F (04/00), Calculation Worksheet for Determinate (DSL) Cases - Zero Credit.** This form is used by CCR staff to calculate the EPRD for inmates serving a DSL term who are not eligible for CDC conduct credit per PC Section 2933.5 and consecutive counts/enhancements to a murder offense committed on or after June 3, 1998 per PC Section 2933.2.

- **CDC Form 1897G (04/00), Calculation Worksheet for 15 Percent Credit - <u>Concurrent</u> Additional Violent Commitments Per Ramos Decision (Sentenced After Date Delivered for Nonviolent Case).** This worksheet is used to calculate the EPRD for an offender serving a nonviolent DSL term who receives an additional DSL commitment with violent offense(s). Both commitments would be limited to 15 percent credit effective the date of sentencing on the violent commitment per *People vs. Ramos (1996) 50 Cal. App.4th 810*.

- **CDC Form 1897G-1 (04/00), Calculation Worksheet for 15 Percent Credit - <u>Consecutive</u> Additional Violent Commitments Per Ramos Decision (Sentenced After Date Delivered for Nonviolent Case).** This form is used to calculate the EPRD for an offender serving a nonviolent DSL term who receives an additional DSL commitment with violent offense(s). Both commitments would be limited to 15 percent credit effective the date of sentencing on the violent commitment.

- **CDC Form 1897H (04/00), Calculation Worksheet for *Sosa* Credit.** This form is used by CCR staff to calculate *Sosa* credit when preprison credit exceeds the time imposed per *In Re Sosa* [102 Cal App 3d 1002 (1980)].

- **CDC Form 1897J (04/00), Calculation Worksheet for Parole Violators.** This form is used by CCR staff to calculate the Revocation or Projected Revocation Release Date for parole violators.

- **CDC Form 1897J-1 (04/00), Calculation Worksheet for Parole Violators - Continuation Sheet.** This form is used by CCR staff to calculate the Revocation or Projected Revocation Release Date for parole violators where the Board of Prison Terms (BPT) has imposed revocation extension periods for in-custody misconduct.

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- **CDC Form 1897L (04/00), Calculation Worksheet for Controlling Discharge Date (CDD).** This form is used by CCR staff to calculate the CDD for parolees and parole violators.

- **CDC Form 1897M (04/00), Calculation Worksheet for Indeterminate PC Section 2931.** This form is used by CCR staff to calculate the Minimum Eligible Parole Date (MEPD) for inmates serving indeterminate (ISL) terms eligible for credit per PC Section 2931.

- **CDC Form 1897N (04/00), Calculation Worksheet for Indeterminate PC Section 2933 (Work Incentive).** This form is used by CCR staff to calculate the MEPD for inmates serving an ISL term sentenced as a habitual offender pursuant to PC Sections 667.51(d) or 667.7 (offense date prior to September 21, 1994).

- **CDC Form 1897O (04/00), Calculation Worksheet for Indeterminate PC Section 667(e) and PC Section 2933.1.** This form is used by CCR staff to calculate the MEPD for inmates sentenced to an ISL term as a second-strike offender [doubled minimum term per PC Section 667(e)], violent offenders sentenced to ISL terms whose offense date is on or after September 21, 1994, and habitual offenders sentenced per PC Sections 667.61 or 667.71.

- **CDC Form 1897P (04/00), Calculation Worksheet for Indeterminate (ISL) Cases - Zero Credit.** This form is used by CCR staff to calculate the MEPD for inmates serving an ISL term that are not eligible for CDC conduct credit, which include: Life Terms (7-Life, 9-Life, 10-Life), Third-Strike Offenders per *People vs. Stofle* (1996 45 Cal.App.4th 417), Murders committed on/after June 3, 1998 per PC Section 2933.2, and offenders meeting the criteria of PC Section 2933.5.

- **CDC Form 1897R (04/00), Calculation Worksheet for BPT Release Date - Indeterminate Term Only.** This worksheet is used to calculate the BPT or Parole Board Rules Release Date when the BPT finds a life prisoner suitable for parole and grants a parole date.

- **CDC Form 1897S (04/00), Calculation Worksheet for BPT Release Date - ISL Term Plus DSL Term, Preprison Credit Exceeds DSL Term.** This form is used by CCR staff to calculate the BPT release date when the BPT grants a parole date and the court has imposed consecutive determinate term(s) with preprison credit that exceeds the DSL term.

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- **CDC Form 1897T (04/00), Calculation Worksheet for BPT Release Date - ISL Term Plus DSL Term, Preprison Credit Does Not Exceed DSL Term.** This form is used by CCR staff to calculate the BPT release date when the BPT grants a parole date and the court has imposed consecutive DSL term(s) with preprison credit that does not exceed the DSL term.

Please inform all persons concerned of the contents of this bulletin. Please direct any inquiries regarding this bulletin to Kris Hubbard, Correctional Case Records Administrator, Correctional Case Records Services, Institutions Division, at (916) 323-7401 or CALNET 473-7401.

G. BONNIE GARIBAY, Chief
Regulation and Policy Management Branch
Legal Affairs Division

Attachments